

PARK USER'S CHECKLIST

- Did you enclose the signed and dated agreement?
- Did you enclose proof of insurance indemnifying the John Tomay Memorial Library and Georgetown Library Association?
- Did you enclose your \$100 damage deposit check?
- If you are using our electricity did you enclose \$25?
- Did you enclose a check for use fees or a letter to request a waiver?
- Do you wish to use the library's sound and light systems? If so indicate the time period and enclose a check.* You will also need to file a sound amplification permit a month prior to your event with the Town of Georgetown.

***PARK'S SOUND AND LIGHT SYSTEM** – The Library has a very good sound and light system available for use on a sliding scale from \$50 for the first hour and \$20 per hour after that, or a flat fee of \$150 for eight hours. Beyond 8 hours it is \$50 per hour. The electrical fee will be waived if you use our sound & light system. This fee is to pay for a sound and light technician to set-up, break-down and to operate our equipment for a period of time to be determined by the user. If you wish to utilize this service please indicate the time period. Let us know your needs. Thanks.

LIBRARY CORNER PARK USE POLICY

JOHN TOMAY MEMORIAL LIBRARY

605 6th Street PO Box 338 Georgetown, CO 80444

Attn: John Ewers 303-569-2620

1. Requests for Park use must be made at least one month in advance to the John Tomay Memorial Library. The John Tomay Memorial Library reserves the right to refuse any application.
2. The fees are payable in advance, when the application is made. Fees for applications that are not accepted will be refunded. The use fee for events that are cancelled by the applicant will not be refunded. The use fee (but not electricity fee or damage deposit) is waived for any government or public entity.
3. All users must comply with all laws and ordinances applicable to its event.
4. All users are responsible for obtaining any permit(s) required by Town of Georgetown.
5. No alcoholic beverage may be served or consumed in the Library Corner Park.
6. No motorized vehicles, except as part of a display, are allowed in the Park, including on the flagstone. Equipment and supplies for the event must be unloaded from the street.
7. NOTHING – for example, decorations, cables – shall be affixed to Park property with the use of adhesives or nails or anything else that might damage the property. Decorations, etc., may be attached with plastic cable ties only.
8. The user is responsible for leaving the Park in the same condition as found, with all decorations, cable ties and trash removed or put in available receptacles and all furniture returned to its original position immediately after the conclusion of the event.
9. The user is responsible for its members, staff, volunteers and guests, and for all damage resulting from its use and from the event. The user's liability is not limited to the amount of the damage deposit.
10. The user shall defend and indemnify John Tomay Memorial Library and Georgetown Library Association from and against any and all claims, costs, expenses and damages of any nature whatsoever relating to or arising from the event.
11. The user shall have comprehensive liability insurance with coverage not less than \$250,000 per person/\$1 million per occurrence and property damage insurance with coverage not less than \$250,000 from an insurer(s) licensed to do business in Colorado. Each of John Tomay Memorial Library and Georgetown Library Association shall be named an additional insured and a certificate(s) of such insurance shall be provided to both.
12. The certificate(s) of insurance and Town permit(s) shall be provided to the John Tomay Memorial Library at least one business day (when the library is open) before the event, failing which the event will be deemed to have been cancelled by the applicant and the use will not be authorized.
13. John Tomay Memorial Library and Georgetown Library Association are NOT responsible for any electrical failure or other failure of the property during an event. The user accepts the condition of the Park "as is" at its sole risk.

I HAVE READ AND ACCEPT THE CORNER PARK USE POLICY for my event.

Applicant Signature

Date _____

LIBRARY CORNER PARK USE
JOHN TOMAY MEMORIAL LIBRARY
605 6th Street PO Box 338 Georgetown, CO 80444
Attn: John Ewers 303-569-2620

Applicant: _____

Name

Address

Telephone

e-mail

Contact
Person (if
Different)

Name

Address

Telephone

e-mail

Event: _____

Describe (attach additional sheets if necessary)

Event Date: _____

Hours: _____

Fees:

All fees are payable at the time of application:

\$25.00/hour (maximum \$100.00/day) use fee

\$25.00/day electricity fee (cross out if there will be no electrical use)

\$100.00 damage deposit

By signing and submitting this application the person (organization) named above acknowledges that he/she has read the Library Corner Park Use Policy and agrees to comply with all of its terms and conditions.

Submitted by: _____

Applicant

Date: _____

Application Approved (and fees received): _____

John Ewers, Library Director

Date: _____

AMPLIFIED SOUNDS PERMIT/APPLICATION

(Please print or type clearly)

FEE \$25.00

Date of application: _____

Please complete the following:

1. Name, address and phone # of responsible party: _____

2. Address where sound will be played: _____

3. Dates and times sound will be played: _____

4. General description of sound amplifying equipment:

5. Maximum sound producing power of the equipment to be used, including wattage, volume and decibels of the sound and approximate distance that the sound will be projected:

6. Provide addressed, stamped envelopes with the names and mailing addresses of the owners and occupants of property located within one hundred feet from the location of the amplified sound source. The one hundred feet shall be measured to a structure or improvement on the property. If there is no structure or improvement within one hundred feet of the sound source, the names and addresses need not be submitted. **Applications not containing this information will not be accepted.**

PERMIT

(Only valid if signed by Town Administrator)

Public Hearing Date: _____ Approved _____ Denied _____

Persons present at Public Hearing:(use reverse if necessary)

Comments:

Special Conditions: (see page 2):

Town Administrator

AMPLIFIED SOUNDS PERMIT/APPLICATION

Special Conditions (from Page 1)

This Permit is subject to compliance by the applicant with all of the representations and conditions contained in the application and that the source of amplified sound shall not be less than 100 feet from any structure or improvement on the surrounding properties.